



## **Assistant Agriculture Program/Education Coordinator**

**Status:** Part-time 30 hours a week, for two years September 1st, 2021 - August 31st 2023/  
Compensation based on experience

**Reports to:** Agriculture Programs Director, SyRAP Program Coordinator, and Agriculture Educator

In partnership with program partners Cornell Cooperative Extension, Salt City Harvest Farm, and Matthew 25 Farm. The Assistant Agriculture Program/Education Coordinator position will deliver agriculture and garden training in both classroom and field settings for the Syracuse Refugee Agricultural Program (SyRAP). SyRAP is a training program for refugees who are interested in starting their own farming business or acquiring farmland. Farmers go through three years of ENL, agriculture, gardening, marketing, and business training before they lease or buy land on their own. As part of their training they are required to attend classes during years 1-3 of the program. This individual will be an employee of Refugee and Immigrant Self-Empowerment (RISE) and this hands-on position will report to and work with the SyRAP Program Coordinator and Agriculture Educator. It is anticipated that this position will start in October of 2021.

The successful candidate should have the ability to work independently, prioritize tasks, have experience working with people from other cultures, have farm and education experience, anticipate issues, be flexible, open-minded, and develop solutions. The Assistant Agriculture Program/Education Coordinator will be required to work with a wide variety of individuals and organizations, including farmers from multiple countries, other farms, and partners. The successful candidate must have a sincere interest in food justice, working with different cultures, decreasing food insecurity, and increasing self-sustainability.

### **Duties and Responsibilities:**

- Assist the SyRAP Program Coordinator in coordinating classes and transportation with farmers
- Drive program passenger van
- Assist in teaching beginner, intermediate, and advanced gardening/agriculture classes to refugee farmers
- Assist in teaching ENL (English as a New Language) classes focusing on gardening, agriculture, and marketing terms
- Assist in teaching classes in classroom and hands on field settings

- Assist in mentoring more advanced farmers one-on-one on subjects such as, irrigation, pests, fertilizer, soil amendment, and land acquisition
- In partnership with staff, measure and evaluate farmers progress and report results to the Program Coordinator
- Build and maintain relationships with farmers and partners
- Some evenings and weekends required based on farmers' availability
- Some local and regional travel required
- Other duties as assigned by the SyRAP Program Coordinator, SyRAP Program Director and RISE Executive Director

**Education and Experience:**

**Qualifications:**

- Self-directed individual with the ability to work independently, with minimal supervision, as well as collaborate with others in a team setting
- Farming experience
- Outstanding leadership ability and communication skills
- Strong attention to detail
- Ability to be flexible, solve problems as needed, and manage competing priorities
- Proficiency with basic software and technology including MS Word, Excel, Google Drive, Google Sheets
- Experience with communicating with a diverse group of individuals
- Deep passion and commitment to connecting both marginalized and privileged communities to sustainable agriculture
- Physically able to drive, bend, stand, walk, and pull for long periods of time and lift-up to 50lbs
- Some background in agriculture, environmental education, or experiential education
- Comfortable with learning to drive a 13 passenger van

**Preferred Qualifications:**

- Ability to speak and understand another language
- International travel experience
- Familiarity and experience with certified natural and organic growing practices and GHP/GAP
- Experience with and passion for community and personal development

**Education and Licenses:**

- Bachelor's Degree in agriculture, business, environmental science, anthropology, cultural studies, or related field/ or 4 to 8 years of experience in related field equivalent to required qualifications
- Driver's License

**Application Instructions:**

Please send a cover letter, resume/CV and contact information to [bcolebrook@syracuserise.org](mailto:bcolebrook@syracuserise.org) by Sept. 10th, 2021.

RISE is a 501c3 nonprofit organization dedicated to advocating and promoting self-sufficiency through employment, education, social support and economic independence for members of the refugee and immigrant communities in Onondaga County, NY.

RISE is committed to providing equal opportunity employment opportunity employment opportunities to candidates and employees without regard to race, religion, creed, sex, sexual orientation, or national origin of citizenship. RISE encourages women and people of color to apply for employment opportunities.